



Blue Card Questionnaire

Date

Company name

Employee name

Country of Destination:

Company name

Employments start date:

Instructions

In order to initiate a matter, it is necessary to obtain information pertaining to the proposed assignee / employee as well as your company. Failure to complete all sections may result in substantial delay in the case processing. Additional information might be required following review. If a question does not apply, please put "none" or "not applicable" "N/A."

*In all instances specific documentation will need to be provided in support of any visa / immigration permit application and of any in-country registration, as part of the processing of this case. The specific list of documentation that is required will be provided. If the assignee does not have access to ALL required documentation, this could impact estimated processing time significantly. Available options with regards to gathering of documentation can be disused after the proposed visa strategy is clear.

I) COMPANY'S CONTACT INFORMATION

1. Country of destination:	
2. Proposed employment start date:	
2. Country of origin:	
3. Home Location Human Resources contact: Name: Title: Address:	Phone: Fax: e-mail:
4. Host Location Hiring Manager information: Name: Title: Address:	Phone: Fax: e-mail:



Proposed Sponsor

Full Name

Full address

Phone & fax

Website

Contact person name

Title

Email

Cell

II) EMPLOYEE BIOGRAPHIC INFORMATION

1. Full Name as it appears on Passport (First, Middle, SURNAME):
2. Current Residential Address :
3. Date of Birth (month/day/year):
4. Place of Birth (City, State/Province, Country):
5. Country of Citizenship (if more than one – list all):
6. Email address:
7. Daytime home phone number: mobile number:
8. Marital Status (Single, Married, Widowed, Divorced, separated, common-law):
9. Profession + short summery of your job duties
10. name of University(s), type of degree, year of graduation



III) Dependents information (any accompanying family members)

Number of dependants*:

Dependent 1: **Spouse**

1. Full Name as it appears on Passport (First, Middle, SURNAME):
2. Relationship (spouse, son, etc.):
3. Date of Birth (month/day/year):
4. Place of Birth (City, State/Province, Country):
5. Countries of Citizenship: (if more than one name all)

Dependant 2:

1. Full Name as it appears on Passport (First, Middle, SURNAME):
2. Relationship (spouse, son, etc.):
3. Date of Birth (month / da y/ year):
4. Place of Birth (City, State / Province, Country):
5. Countries of Citizenship:

Dependant 3:

1. Full Name as it appears on Passport (First, Middle, SURNAME):
2. Relationship (spouse, son, etc.):
3. Date of Birth (month / day / year):
4. Place of Birth (City, State / Province, Country):
5. Countries of Citizenship:

Dependant 4:

1. Full Name as it appears on Passport (First, Middle, SURNAME):
2. Relationship (spouse, son, etc.):
3. Date of Birth (month / day / year):
4. Place of Birth (City, State / Province, Country):



5. Countries of Citizenship:

IV) EMPLOYMENT INFORMATION

1. Full name and address of the sponsoring entity (receiving country/sponsoring company):
2. How long have you been employed by the your current employer:
3. Current Manager:
4. Receiving Manager:
5. Job Title in Host location:
6. Detailed job description:
7. Salary in host location (if applicable):
8. Duration of Assignment:
9. Education, training and experience:
10. Academic degree:

Additional case specific information or special issues

Please add – per any family member - any information you feel it might be important for us to know. The following is a list of issues that might serve as a stimulator or indications.

Child adoption or custody, any criminal records, Multi citizenships, ANY Immigration violations, any health or mental issues, any original documents procurements issues, etc.

- Please add additional page if required